



April 10, 2017 - Board Meeting Minutes  
First Universalist Church  
97 Main Street  
Yarmouth, Maine 04096

**MEMBERS PRESENT:** Marge Titcomb, President; Joan Guild, Vice President; Joanna Landsman, Clerk; Rebecca Rundquist; Lily O'Brien; Jane Cleaves, Nancy Dix, Charlie Horstmann

**MINISTER:** Rev. Jennifer Emrich

**MEMBERS ABSENT:** N/A

**LIGHT THE CHALICE, OPEN THE MEETING:** The chalice was lit and the meeting opened at 7:02 PM

**QUORUM:** A quorum was established as 8 members were present; 6 are required.

**MINUTES of the 03.13.17 Board Meeting:** approved unanimously

**HOT TOPICS:**

- In depth review of FY17 year-end projections and preliminary FY18 budget. We are poised to be close to break-even for both FY17 and FY18. Congregant review meetings will be scheduled to occur before year-end meeting.

**OVERVIEW OF REPORTS:**

- Programs/Minister's Report – discussed options for pastoral care during Rev. Jennifer's sabbatical. Jane will meet with one qualified congregant to gauge interest; Rev. Jennifer will reach out to a colleague to determine availability on a retainer basis. Also discussed recent events leading up to the resignation of UUA Board President. This will also be included in an upcoming RE session as it pertains to the issue of diversity in staffing and UU congregational populations.
- President – Report distributed prior to meeting included reminders re: annual reports, year-end meeting topics, and informational sessions.
- Nominating Committee –process still underway for upcoming church year
- Buildings & Grounds – elevator door replacement and inspection has been completed; fuel contract for next year is in place; plan in place for gutters, painting, plastering in place for summer.
- Stewardship – Report distributed prior to meeting. Updates on Gala results, scrips cards and Annual Campaign. Board has been asked to make follow up calls to the remaining families who have not yet pledged.
- Member Services – report distributed prior to meeting.
- Other
  - Music Series update – next event 4/14 and Lily has another booking for October
  - Tote bags – opted for the LL Bean-style tote. Rebecca will continue this effort
  - Directory – Joanna reviewed the scrub of C.O.O. and outlined next steps for printing a directory. After a secondary scrub and review by board & Member Services, will present plan to congregation to give members and friends an opportunity to opt out.



**VOTES:** Motion to approve the Hudson Grant application: Jane motioned, Lily seconded and the motion carried unanimously.

The meeting was adjourned at 9:05 PM

Respectfully submitted,  
Joanna Landsman