



May 8, 2017 - Board Meeting Minutes  
First Universalist Church  
97 Main Street  
Yarmouth, Maine 04096

**MEMBERS PRESENT:** Marge Titcomb, President; Joan Guild, Vice President; Joanna Landsman, Clerk; Rebecca Rundquist; Lily O'Brien; Jane Cleaves, Nancy Dix, Charlie Horstmann

**MINISTER:** Rev. Jennifer Emrich

**MEMBERS ABSENT:** N/A

**LIGHT THE CHALICE, OPEN THE MEETING:** The chalice was lit and the meeting opened at 7:05 PM

**QUORUM:** A quorum was established as 8 members were present; 6 are required.

**MINUTES of the 04.10.17 Board Meeting:** approved unanimously

**HOT TOPICS:**

- Recap of FY17 year-end projections and proposed FY18 budget, including discussion of our Identity relative to church rental events. Next steps: Rebecca will draft policy language to be reviewed before adding to the rental agreement.

**OVERVIEW OF REPORTS:**

- Programs/Minister's Report:
  - Discussed pastoral care plan during Rev. Jennifer's sabbatical. Coverage will be shared by 2, possibly 3, individuals. Rev. Jennifer will provide final details to the Exec by June 1.
  - Board has been charged with coordinating the date, venue and participants of the Fall Leadership Retreat.
  - Personnel Committee and Joanna will do prep work for filling RE positions so that resumes are available for JE's review upon return from sabbatical. Team will meet with JE prior to June 1.
- President – discussed annual meeting agenda and the selection of delegates for UUA Presidential vote at GA.
- Nominating Committee – introduced the board slate to be presented at annual meeting
- Buildings & Grounds – plan in place for gutters, painting and plastering (summer)
- Stewardship – Report distributed prior to meeting. No action required.
- Member Services – reviewed the hugely successful New Member luncheon and book signing event held on May 7, at which 7 new members officially signed the book and several others participated.
- Other
  - Tote bags – Rebecca will follow up on the proof with the vendor
  - Grants – work continues
  - A potential unpaid but eager intern available to help Rebecca/others during the summer



**VOTES:**

Motion to present the proposed FY18 Budget for congregational vote at the annual meeting on May 21. Jane motioned, Nancy seconded and the motion carried unanimously.

Motion to approve Jane Cleaves, Marge Titcomb and Joanna Landsman as delegates for the UUA Presidential vote at GA. Delegates will vote their conscience. Nancy motioned, Lily seconded and the motion carried unanimously.

The meeting was adjourned at 8:55 PM

Respectfully submitted,  
Joanna Landsman