



June 12, 2017 - Board Meeting Minutes
First Universalist Church
97 Main Street
Yarmouth, Maine 04096

MEMBERS PRESENT: Marge Titcomb, President; Joan Guild, Vice President; Joanna Landsman, Clerk; Rebecca Rundquist; Lily O'Brien; Jane Cleaves, Nancy Dix, Charlie Horstmann

MINISTER: N/A (Rev. Jennifer Emrich on Sabbatical)

MEMBERS ABSENT: N/A

GUESTS: Incoming Board Members Sarah Witte, Jamie Brookes, Lauren Akeley

LIGHT THE CHALICE, OPEN THE MEETING: The chalice was lit and the meeting opened at 7:05 PM.

QUORUM: A quorum was established as 8 members were present; 6 are required.

MINUTES of the 05.08.17 Board Meeting: approved unanimously

HOT TOPICS:

- Outgoing board members Joan, Nancy and Jane were thanked for their service and contributions, and new members Sarah, Jamie and Lauren were welcomed!
- Roundtable discussion facilitated by Marge where each person identified something they did or observed that contributed to the goals and mission of First U. We then identified our areas of interest for the coming church year.

OVERVIEW OF REPORTS:

- President – report distributed before meeting; no action required
- Nominating Committee – Jane provided update on Music Director and RE Teacher searches. Sarah initiated contact with the MD Hiring Team in order to get Jonathan's input before he leaves July 1.
- Buildings & Grounds – Charlie and Marge reviewed the summer plastering and painting schedule; preparation in the Sanctuary will commence after the service on June 18.
- Stewardship – Report distributed prior to meeting. No action required. We are ending the year slightly in the black.
- Member Services – Nancy reviewed year-end wrap up work that is underway. This committee is considering splitting into 2 sub-groups, 1 to focus on new members, 1 to focus on "remembering" efforts.
- Other
 - Leadership Retreat is set for Sept. 29 – 30. Joanna will send a new save-the-date email to the board and other church leaders.
 - Adult RE/Conversation Circles: Nancy outlined proposal for the upcoming church year and volunteered to coordinate. The board enthusiastically agreed. This needs Rev. Jennifer's review and approval upon return from Sabbatical.
 - Celebration of JE's 10 year status: Sarah, Lily and Joanna will coordinate.



- Rentals: discussed recent rental to Yarmouth community theater group and what was learned from that event. Rebecca also reviewed her contact with Proactive Resources re: marketing our space. Rental Team work, including revising the rental agreement & alcohol policy, will continue over the summer and be fully addressed in the fall.
- Committee Liaisons identified:
 - B&G = Charlie
 - Personnel/Nominating = Joanna
 - Member Services = Jamie
 - Stewardship = Marge
- VP: Lily volunteered to assume the VP position

VOTES: N/A

The meeting was adjourned at 8:56 PM

Respectfully submitted,
Joanna Landsman