



October 10, 2016 - Board Meeting Minutes
First Universalist Church
97 Main Street
Yarmouth, Maine 04096

MEMBERS PRESENT: Marge Titcomb, President; Joan Guild, Vice President; Joanna Landsman, Clerk; Nancy Dix; Rebecca Rundquist; Charlie Horstmann

MINISTER: Rev. Jennifer Emrich (absent - holiday)

MEMBERS ABSENT: Lily O'Brien, Tamara Pride (resignation)

GUESTS: N/A

LIGHT THE CHALICE, OPEN THE MEETING: The chalice was lit and the meeting opened at 7:05 PM

QUORUM: A quorum was established as 6 members were present; five are required.

MINUTES of the 09.12.16 Board Meeting: Charlie motioned to approve the minutes and the motion carried unanimously.

OVERVIEW OF REPORTS:

- Programs – N/A
- Personnel – pending final Sexton interview, we are now fully staffed, including one intern
- Buildings & Grounds – N/A
- Stewardship – report distributed, no action required
 - Fall Fundraiser update: the Drawing plan is taking shape, with Rebecca and Joanna approaching vendor/partners and Lily managing the advertising content.
- Member Services – report distributed, no action required

OTHER:

- **Strategic Plan:** Marge led discussion around building our 5-Year Strategic Plan and how all endeavors ultimately need to contribute toward the goals we identify in that plan.

VOTES:

- Approval of tenant request to use parsonage for private business practice: motion carried unanimously by email.
- Approval of rent increase, to be communicated by letter Oct. 15: motion carried unanimously by email.
- Approval to hire sexton, contingent upon Rev. Jennifer's interview: Joanna motioned, Charlie seconded, and the motion carried unanimously.

The meeting was adjourned at 9:00 PM

Respectfully submitted,
Joanna Landsman